

# Productivity for the Enterprise

Improving the corporate bottom line  
with documentation productivity



# Productivity for the Enterprise

If you're a CEO, CIO, CTO, business or IT leader or department head, you may be looking to streamline your documentation processes in order to boost productivity, improve customer service and increase revenue, while reducing costs and compliance risk.

A complete, enterprise-ready speech recognition solution for dictating and transcribing documents drives professional productivity, enabling your employees to spend more time on customers and the business and less time on administrative tasks.

## The documentation overload problem

### Challenges

Many corporations, government agencies and other organizations face significant documentation requirements—reports, meeting notes, correspondence, forms, and more—as part of conducting daily business. In some industries, employees spend long hours out in the field meeting with clients and need to document those interactions in a timely and detailed manner. But inefficient or cumbersome documentation processes can drag down productivity and hamper report detail and accuracy, too often resulting in noncompliance penalties, reliance on costly transcription services, and employee burnout and turnover—all of which impact the bottom line.

#### Enterprises often experience scenarios such as:

Documentation backlog resulting in missed deadlines

Incomplete or inaccurate documentation

Too much overtime

Emphasis on reports instead of maximizing time with customers

Without an efficient, streamlined documentation process, employees focus too much time on administrative work and too little time on clients and core business initiatives.

### Positive business impact

By streamlining document creation across the enterprise, organizations can improve service and free up employees for higher-value tasks that better contribute to the corporate mission or bottom line. By enabling employees to achieve higher documentation throughput and quality, organizations can also reduce outside transcription service costs and lower the risk of compliance liabilities that can result from reporting inaccuracies or missed deadlines.

#### Enterprises can benefit from a solution that enables:

Better customer service

Improved reputation for your organization

Less stressful, more productive work environment

Greater focus on customers

Completion of detailed, accurate reports within deadlines

An enterprise-ready documentation productivity solution can drive positive business outcomes, such as increasing resource availability without incremental budget, reducing labor and third-party transcription costs, and minimizing penalties for noncompliance. With the right solution in place, enterprises can keep up with documentation demands and spend more time on their clients and core business.

### A complete, enterprise-ready solution

An enterprise-ready solution for fast, accurate dictation and transcription that is fully customizable and integrates easily into current workflows can help drive documentation productivity across the organization. Employees

Inefficient or cumbersome processes too often result in missed deadlines, inaccurate documentation and too much time and money focused on administrative work. This can hamper customer service and damage your organization's reputation, ultimately impacting the corporate bottom line.

If reports and documentation can be completed quickly, organizations can provide better service, drive more business and free up their employees for higher value tasks that contribute directly to the bottom line or corporate mission.

can create, edit and format documents up to three times faster than typing using their voice. Fieldworkers can work on documents of any length using professional-grade continuous dictation on a mobile device to stay productive on the go. Alternatively, they can choose to speak into a digital voice recorder for automatic transcription back at their desktop.

Dragon Professional Group desktop speech recognition software, Dragon Anywhere Group and the Nuance Management Center, coupled with goal-driven project management and services, provide a powerful documentation productivity solution that drives bottom-line results. By enabling employees to create, edit and format documents by voice instead of typing, Dragon Professional helps increase throughput, improve quality and reduce costs—without having to change existing workflows. The ability to share documents and sync customizations with Dragon Anywhere Group supports seamless productivity in the office or on the road. The Nuance Management Center simplifies creation and sharing of customizations, central management of user accounts, profiles and licenses, and usage tracking and measurement. The full solution enables organizations to realize productivity gains—quickly and cost effectively—for significant return on investment (ROI).

**Features / Benefits**

- Drive higher levels of productivity by enabling employees to spend more time on their “real job” instead of administrative work
- Increase revenue and improve service to customers without adding staff
- Improve your organization’s reputation
- Reduce your liability risks associated with inaccurate or incomplete documentation
- Ease IT’s administrative burden with a solution that is easy to deploy, maintain, and centrally manage
- Improve your competitive advantage by leveraging proven enterprise technologies that deliver a compelling ROI

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Dragon Professional Group speech recognition software, Dragon Anywhere Group for professional-grade mobile dictation, and the Nuance Management Center for centralized deployment and administration, coupled with goal-driven project management and services, provide a complete, enterprise-ready documentation productivity solution to help improve your corporate bottom line.

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## Documentation overload

Too much time spent on inefficient administrative work

-  Document backlog and missed deadlines
-  Inaccuracy and risk of noncompliance
-  Time/cost of transcriptions
-  Cost of deployment and maintenance
-  Inefficient use of time when in the field



## Solution benefits

More time to focus on clients or drive your core business

-  Increased efficiency and productivity
-  Improved accuracy and compliance
-  Reduced transcription time and costs
-  Efficient, centralized management
-  Higher documentation productivity when in the field

## Dragon enterprise solution

### Dragon Professional Group speech recognition client software

- Fast, accurate dictation
- Automatic transcription that reduces outsourcing costs and streamlines workflow
- Custom commands for your workflow, and custom words for your industry

### Nuance Management Center, for central administration

- Easy deployment and maintenance
- Usage tracking
- Efficient license management
- Simplified sharing of custom commands and words

### Goal-driven project oversight and effective training services to ensure customer success

- Live or online training services to drive fast user adoption
- Workflow customization
- Optimization services

### Dragon Anywhere professional-grade dictation on mobile devices

- Create and edit documents quickly and accurately with continuous dictation on iOS or Android mobile devices
- Enjoy high recognition accuracy; adapts to you for a personalized experience
- Customize words to include specific terminology
- Quickly insert custom boilerplate text for faster, more structured document creation

To learn more about Dragon Professional Group, call 1-888-964-9109 or visit: [www.speakeasysolutions.com](http://www.speakeasysolutions.com) (Canada only).

### About Speakeasy Solutions.

Speakeasy Solutions is dedicated to providing you with personal, professional, and honest service. We strive to maintain long-term relationships with our clients, providing expert support and information to maximize the use of dictation technologies.

Quickly discover how speech recognition (also referred to as voice recognition), and digital voice dictation and transcription solutions enhance your day-to-day operations and increase productivity.

